



Molemole Municipality

2018/19

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

Vision: "A developmental people driven organisation that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

BACKGROUND

The enactment of the Municipal Finance Management Act Number 56 (2003) introduced additional requirements for the municipal budgeting, planning and performance monitoring into the local sphere of government's legislative framework. Chief amongst the management reforms introduced by the MFMA is the requirement that municipalities must develop "SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN", which must be submitted to the Mayor by the Municipal Manager within 14 days after the adoption of the budget by the Municipal Council and should be approved by the Mayor within 28 days after approval of IDP/Budget.

PURPOSE

To present Draft 2017/18 Service Delivery and Budget Implementation Plan of the Municipality drafted in compliance with the requirements of the MFMA. Performance targets set in this document lay basis for the performance contracts of all Senior Managers and Staff. It enables the Municipal Manager to monitor the performance of Senior Managers, Mayor to monitor performance of Municipal Manager and the Community to monitor the performance of the municipality.

LEGISLATIVE REQUIREMENT FOR DEVELOPMENT OF SDBIP'S

- Municipal Finance Management Act 56 of 2003

In terms of section 1 of the Municipal Finance Management Act, the SDBIP is defined as a detailed plan approved by the Mayor of a Municipality in terms of section 53 (1) (c) (ii) for implementing the municipality's delivery of municipal services and its annual budget and which must indicate-

- (a) Projections for each month of –
 - (i) Revenue to be collected by source, and
 - (ii) Operational and capital expenditure by vote
- (b) Service delivery targets and performance indicators for each quarter; and
- (c) Any other matters that may be prescribed

The Act further states that "the Mayor of a Municipality must take all reasonable steps to ensure that the municipality's Service Delivery and Budget Implementation Plan is approved by the Mayor within 28 days after the approval of the budget".

In terms of Municipal Budgeting and Reporting Regulations the draft SDBIP should be submitted together with the budget. Council has adopted the IDP/Budget.

The final SDBIP is presented as reflected below:

1. Projected Monthly Revenue by Source

LIM353 Molemole - Supporting Table SA25 Budgeted monthly revenue and expenditure

| Description | Ref | Budget Year 2018/19 | | | | | | | | | | | | Medium Term Revenue and Expenditure Framework | | | |
|---|-----|---------------------|--------|--------|---------|----------|----------|---------|----------|--------|--------|--------|--------|---|------------------------|------------------------|--|
| | | July | August | Sept. | October | November | December | January | February | March | April | May | June | Budget Year 2018/19 | Budget Year +1 2019/20 | Budget Year +2 2020/21 | |
| R thousand | | | | | | | | | | | | | | | | | |
| Revenue By Source | | | | | | | | | | | | | | | | | |
| Property rates | | 1,207 | 1,207 | 1,207 | 1,207 | 1,207 | 1,207 | 1,207 | 1,207 | 1,207 | 1,207 | 1,207 | 1,207 | 14,480 | 15,262 | 16,102 | |
| Service charges - electricity revenue | | 725 | 725 | 725 | 725 | 725 | 725 | 725 | 725 | 725 | 725 | 725 | 725 | 8,702 | 9,520 | 10,472 | |
| Service charges - water revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Service charges - sanitation revenue | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Service charges - refuse revenue | | 181 | 181 | 181 | 181 | 181 | 181 | 181 | 181 | 181 | 181 | 181 | 181 | 2,167 | 2,284 | 2,410 | |
| Service charges - other | | | | | | | | | | | | | | | | | |
| Rental of facilities and equipment | | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 269 | 284 | 299 | |
| Interest earned - external investments | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Interest earned - outstanding debtors | | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 1,404 | 1,483 | 1,567 | |
| Dividends received | | 167 | 167 | 167 | 167 | 167 | 167 | 167 | 167 | 167 | 167 | 167 | 167 | 2,000 | 2,108 | 2,224 | |
| Fines, penalties and forfeits | | 655 | 655 | 655 | 655 | 655 | 655 | 655 | 655 | 655 | 655 | 655 | 655 | 7,856 | 8,280 | 8,736 | |
| Licences and permits | | | | | | | | | | | | | | - | - | - | |
| Agency services | | - | - | - | - | - | - | - | - | - | - | - | - | 2,347 | 2,474 | 2,610 | |
| Transfers and subsidies | | 10,882 | 10,882 | 10,882 | 10,882 | 10,882 | 10,882 | 10,882 | 10,882 | 10,882 | 10,882 | 10,882 | 13,708 | 133,413 | 143,517 | 153,586 | |
| Other revenue | | 92 | 92 | 92 | 92 | 92 | 92 | 92 | 92 | 92 | 92 | 92 | 26,376 | 27,388 | 27,959 | 22,410 | |
| Gains on disposal of PPE | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| total Revenue (excluding capital transfers and contributions) | | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 45,806 | 200,027 | 213,171 | 220,415 | |
| Expenditure By Type | | | | | | | | | | | | | | | | | |
| Employee related costs | | 7,054 | 7,054 | 7,054 | 7,054 | 7,054 | 7,054 | 7,054 | 7,054 | 7,054 | 7,054 | 7,054 | 7,171 | 84,761 | 91,491 | 98,484 | |

LIM353 Molemole - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

| Description | Ref | Budget Year 2018/19 | | | | | | | | | | | | Medium Term Revenue and Expenditure Framework | | |
|---|-----|---------------------|--------|--------|---------|----------|----------|---------|----------|--------|--------|--------|--------|---|------------------------|------------------------|
| | | July | August | Sept. | October | November | December | January | February | March | April | May | June | Budget Year 2018/19 | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
| Revenue by Vote | | | | | | | | | | | | | | | | |
| Vote 01 - Corporate Services | | 38 | 38 | 38 | 38 | 38 | 38 | 38 | 38 | 38 | 38 | 38 | 15,186 | 15,603 | 15,635 | 15,670 |
| Vote 02 - Municipal Manager | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 03 - Mayors Office | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 04 - Budget And Treasury | | 12,310 | 12,310 | 12,310 | 12,310 | 12,310 | 12,310 | 12,310 | 12,310 | 12,310 | 12,310 | 12,310 | 23,775 | 159,184 | 171,802 | 177,171 |
| Vote 05 - Community Services | | 874 | 874 | 874 | 874 | 874 | 874 | 874 | 874 | 874 | 874 | 874 | 1,975 | 11,587 | 11,052 | 11,860 |
| Vote 06 - Technical Services | | 798 | 798 | 798 | 798 | 798 | 798 | 798 | 798 | 798 | 798 | 798 | 37,838 | 46,421 | 48,074 | 51,035 |
| Vote 07 - | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 08 - | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 09 - | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 10 - | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 11 - | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 12 - | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 13 - | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 14 - | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 15 - Other | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Revenue by Vote | | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 14,020 | 76,574 | 232,795 | 246,564 | 255,536 |
| Expenditure by Vote to be appropriated | | | | | | | | | | | | | | | | |
| Vote 01 - Corporate Services | | 3,863 | 3,863 | 3,863 | 3,863 | 3,863 | 3,863 | 3,863 | 3,863 | 3,863 | 3,863 | 3,863 | 6,203 | 48,692 | 55,885 | 56,881 |
| Vote 02 - Municipal Manager | | 1,237 | 1,237 | 1,237 | 1,237 | 1,237 | 1,237 | 1,237 | 1,237 | 1,237 | 1,237 | 1,237 | 3,975 | 17,579 | 19,789 | 21,062 |
| Vote 03 - Mayors Office | | 1,514 | | | | | | | 1,514 | | | | | | 19,847 | 21,225 |

| | | | | | | | | | | | | | | | | | | |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|----------------|----------------|
| Vote 04 - Budget And Treasury | 1,514 | 2,350 | 1,514 | 1,514 | 1,514 | 1,514 | 1,514 | 1,514 | 1,514 | 1,514 | 1,514 | 1,514 | 1,514 | 1,514 | 1,907 | 18,559 | 29,588 | 31,567 |
| Vote 05 - Community Services | 2,350 | 2,183 | 2,350 | 2,350 | 2,350 | 2,350 | 2,350 | 2,350 | 2,350 | 2,350 | 2,350 | 2,350 | 2,350 | 2,350 | 2,850 | 28,695 | 29,588 | 31,567 |
| Vote 06 - Technical Services | 2,183 | 2,183 | 2,183 | 2,183 | 2,183 | 2,183 | 2,183 | 2,183 | 2,183 | 2,183 | 2,183 | 2,183 | 2,183 | 2,183 | 4,252 | 28,270 | 28,853 | 30,989 |
| Vote 07 - | 2,771 | 2,771 | 2,771 | 2,771 | 2,771 | 2,771 | 2,771 | 2,771 | 2,771 | 2,771 | 2,771 | 2,771 | 2,771 | 2,771 | 10,087 | 40,563 | 43,511 | 46,389 |
| Vote 08 - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 09 - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 10 - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 11 - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 12 - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 13 - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 14 - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Vote 15 - Other | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure by Vote | 13,917 | 13,917 | 13,917 | 13,917 | 13,917 | 13,917 | 13,917 | 13,917 | 13,917 | 13,917 | 13,917 | 13,917 | 13,917 | 13,917 | 29,273 | 182,358 | 197,473 | 208,114 |
| Surplus/(Deficit) before assoc. | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 49,301 | 50,437 | 49,091 | 47,423 |
| Taxation | | | | | | | | | | | | | | | | | | |
| Attributable to minorities | | | | | | | | | | | | | | | | | | |
| Share of surplus/ (deficit) of associate | | | | | | | | | | | | | | | | | | |
| Surplus/(Deficit) | 1 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 103 | 49,301 | 50,437 | 49,091 | 47,423 |

**Molemole -
Supporting
Table SA28
Budgeted
monthly
capital
expenditure
(municipal
vote)**

[illegible]

[illegible]

LIM363 Molemole - Supporting Table SA29 Budgeted monthly capital expenditure (functional classification)

| Description R thousand | Ref | Budget Year 2018/19 | | | | | | | | | | | | Medium Term Revenue and Expenditure Framework | | |
|--|-----|---------------------|--------|-------|---------|-------|-------|---------|-------|-------|-------|-------|----------|---|------------------------|------------------------|
| | | July | August | Sept. | October | Nov. | Dec. | January | Feb. | March | April | May | June | Budget Year 2018/19 | Budget Year +1 2019/20 | Budget Year +2 2020/21 |
| Capital Expenditure - Functional | 1 | | | | | | | | | | | | | | | |
| <i>Governance and administration</i> | | 258 | 258 | 258 | 258 | 258 | 258 | 258 | 258 | 258 | 258 | 258 | 1,108 | 3,950 | 1,700 | 2,700 |
| Executive and council | | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 167 | 350 | 300 | - |
| Finance and administration | | 242 | 242 | 242 | 242 | 242 | 242 | 242 | 242 | 242 | 242 | 242 | 442 | 3,100 | 1,400 | 2,700 |
| Internal audit | | - | - | - | - | - | - | - | - | - | - | - | 500 | 500 | - | - |
| <i>Community and public safety</i> | | 684 | 684 | 684 | 684 | 684 | 684 | 684 | 684 | 684 | 684 | 684 | 1,234 | 8,760 | 2,000 | 200 |
| Community and social services | | - | - | - | - | - | - | - | - | - | - | - | - | - | 800 | - |
| Sport and recreation | | 684 | 684 | 684 | 684 | 684 | 684 | 684 | 684 | 684 | 684 | 684 | 1,184 | 8,710 | 1,200 | - |
| Public safety | | | | | | | | | | | | | 50 | 50 | - | 200 |
| Housing | | | | | | | | | | | | | - | - | - | - |
| Health | | | | | | | | | | | | | - | - | - | - |
| <i>Economic and environmental services</i> | | - | - | - | - | - | - | - | - | - | - | - | 36,827 | 36,827 | 41,341 | 40,523 |
| Planning and development | | - | - | - | - | - | - | - | - | - | - | - | - | - | 400 | 500 |
| Road transport | | - | - | - | - | - | - | - | - | - | - | - | 36,827 | 36,827 | 40,941 | 40,023 |
| Environmental protection | | | | | | | | | | | | | - | - | - | - |
| <i>Trading services</i> | | 1,097 | 1,097 | 1,097 | 1,097 | 1,097 | 1,097 | 1,097 | 1,097 | 1,097 | 1,097 | 1,097 | (11,171) | 900 | 4,050 | 4,000 |
| Energy sources | | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 900 | 4,050 | 4,000 |
| Water management | | | | | | | | | | | | | - | - | - | - |
| Waste water management | | 1,022 | 1,022 | 1,022 | 1,022 | 1,022 | 1,022 | 1,022 | 1,022 | 1,022 | 1,022 | 1,022 | (11,246) | - | - | - |

[illegible]

2. Quarterly Performance Indicators and Targets per Department

DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT AND PLANNING

| SPATIAL PLANNING AND RATIONALE | | | | | | | | | | | | | | |
|--|---------------------------|--|---|-----------------------------|---|--|--|--|--|------------------------|-----------------------------|---|------------------------------|-----------------------------|
| Key Performance Area (KPA) 1: | | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | |
| Outcome 9: | | | Implement a differentiated approach to municipal financing, Planning and support | | | | | | | | | | | |
| Outputs : | | | <ul style="list-style-type: none">• Implement a differentiated approach to municipal financing, Planning and support• Improving access to basic services• Implementation of the community works programme• Actions supportive of human settlement outcome; | | | | | | | | | | | |
| Key Organizational Strategic Objective | | | To enhance conditions for economic growth and job creation | | | | | | | | | | | |
| Strategic objectives | | | To manage and coordinate spatial planning within the municipality | | | | | | | | | | | |
| Proj ect No. | Priority area (IDP) | Key Perform ance Indicator (KPI) | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 target | Location of project | 2018/19 annual budget | Means of verification/ Portfolio of Evidence | Achieved/ Not achieved | Reasons for variation |
| Spatial Rationale | | | | | | | | | | | | | | |
| Spatial Planning | | | | | | | | | | | | | | |
| 1. | | Number of workshop s conducted | Spatial Planning awareness | 2 workshops conducted | 4 x Spatial awareness workshop s conducted | 1 x workshop conducted | 1 x workshop conducted | 1 x workshop conducted | 1 x workshop conducted | Municipal wide | R60 000.00 | Invites, agenda, program, presentations and minutes | | |
| 2. | | Number of settlements demarcated | Demarcation of sites | New indicator | 1 settlement demarcated | Specifications and advertisement | Appointment of service provider | Submission of Draft layout plan | Submission and approval of Final layout plan | Ward 1 Ga Ratsaka | R400 000 | Advert Appointment letter Layout plan Approval letter | | |

| proj ect No. | Priority area (IDP) | Key Perform ance Indicator (KPI) | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 target | Location of project | 2018/19 annual budget | Means of verification/ Portfolio of Evidence | Achieved/ Not achieved | Reasons for variation |
|--------------------|---------------------------|---|--|---|---|---|---|---|---|----------------------------------|-----------------------------|---|------------------------------|-----------------------------|
| 3. | Spatial Planning | Percentage of building plans received processed | Processing of building plans received | 100% Processing of received building plans | 100% Processing of received building plans | 100% Processing of received building plans | 100% Processing of received building plans | 100% Processing of received building plans | 100% Processing of received building plans | Municipal wide | Opex | Building plan Register | | |
| 4. | | Percentage of Land use applications processed | Processing of received land use applications | 100% Processing of received land use applications | 100% Processing of received land use applications | 100% Processing of received land use applications | 100% Processing of received land use applications | 100% Processing of received land use applications | 100% Processing of received land use applications | Municipal wide | Opex | Land use application register | | |
| 5. | | No of sites pegged | Pegging of sites | 180 sites pegged | 250 sites to be pegged | Specification and advert | Appointment of service provider | 250 sites pegged | No target | Ward 1 & 10 Mogwadi and Morebeng | 200 000 | Advert, AP letters, certificate of completion from land surveyor Map. | | |

[illegible]

| Proj ect No. | Priority area (IDP) | Key Perform ance Indicator (KPI) | Project Name | Baseline | 2018/19 annual target | Quarter target 1 | Quarter target 2 | Quarter target 3 | Quarter target 4 | Location of project | 2018/19 annual budget | Means of verification/ Portfolio of Evidence | achieved/ not achieved | Reasons for variation |
|--------------------|----------------------------|--|--|---|---|--|---|---|---|---------------------------|-----------------------------|--|------------------------------|--------------------------|
| 8. | Local economic Development | Number of career Expo held | Molemo e Career Expo | 1 x Career Expo held | 1 x Career Expo to be held | Review of career expo concept document and dialogue, consultation with stakeholders | Appointment of prospective service provider and signing of SLA with service provider | Develop ToR for career expo and dialogue, benchmark ing exercise | Hosting of career expo | Municipal wide | R180 000.00 | Reviewed concept document and ToR, career expo report and signed SLA | | |
| 9. | | Number of agricultur e graduate s capacitat ed | Youth in agricultur e program me | 6 x Agriculture graduates appointed and capacitate d | 6 x graduate s capacitat ed in agricultur e program mes | Capacity building of 6 agriculture graduates | Capacity building of 6 agriculture graduates | Capacity building of 6 agriculture graduates | Capacity building of 6 agriculture graduates | Municipal wide | R480 000.00 | Capacity building reports | | |
| 10. | | Numbers of SMME's capacitat ed | Capacity building of SMME's | 20 SMME's capacitate d | 20 SMME's to be capacitat ed | Review concept document for the project, consultation with stakeholders | Bid advertisem ent for the project and identification of SMME's | Draft ToR for project, appointment of service provider and signing of SLA | 20 SMME's capacitated | Municipal wide | R180 000.00 | Reviewed concept document and ToR capacity building report with list of all trained SMME'S and SLA | | |

| GOOD GOVERNANCE AND PUBLIC PARTICIPATION | | | | | | | | | | | | | | | |
|--|------------------------------|---|-----------------|----------|--------------------------------------|--|---|---|---|---|---|---|------------------------------|-----------------------------|--|
| Outcome 9: | | | | | | | | | | | | | | | |
| Outputs : | | | | | | | | | | | | | | | |
| Key Organizational Strategic Objectives | | | | | | | | | | | | | | | |
| Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees. | | | | | | | | | | | | | | | |
| Strategic Objectives | | | | | | | | | | | | | | | |
| To ensure that good governance and public participation is sustained and enhances transparency and accountability. | | | | | | | | | | | | | | | |
| To ensure that institutional arrangements are transparent, efficient and effective | | | | | | | | | | | | | | | |
| Proj ect No. | Priority area (IDP) | Key perform ance indicat or | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 target | Location | 2018/19 annual budget | Means Verification | Achieved/ Not achieved | Reasons for variation | |
| INTERGRATED DEVELOPMENT PLANNING | | | | | | | | | | | | | | | |
| 11. | INTERGRATED DEVELOPMENT PLAN | | | | Development and Review of IDP/Budget | Number of IDP/Budget reviews conducted | One review and adopted 2017/2018 IDP/BUDGET | Adopted and printed a credible 2019/2020 | Approval of IDP/BUDGET ET Process plan by 31 August 2018 | Ward Based planning and finalisation of IDP Status Quo Report | Tabling of Draft 2019/2020 IDP/BUDGET ET to council | Adoption of 2019/2020 IDP/BUDGET ET and submission of final adopted IDP document to COGHSTA | Municipal wide | 290 527.00 | Attendance registers, invites, agenda and IDP/BUDGET document |
| 12. | | | | | IDP Representative Forums | Number of IDP Representative Forums held | Functional 2017/2018 IDP Representative Forum | 3 x IDP Representative meetings coordinated | Establishment of 2018/2019 IDP representative forum meeting | No target | 1 x IDP Representative forum coordinated | 1 x IDP Representative forum meeting coordinate | Municipal wide | R100 000.00 | Attendance registers, invites, agenda and presentation of process plan |

| GOOD GOVERNANCE AND PUBLIC PARTICIPATION | | | | | | | | | | | | | | |
|--|----------------------------|--|------------------------------------|--|--|--|--|---|---|-------------------|-----------------------------|---|------------------------------|-----------------------------|
| Key Performance Area (KPA) 6: | | | | | | | | | | | | | | |
| Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | | |
| Outcome 9: | | | | | | | | | | | | | | |
| Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | | | | | | | |
| Outputs : | | | | | | | | | | | | | | |
| Key Objectives | | Organizational Objectives | | Strategic Objectives | | Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees. | | | | | | | | |
| Strategic Objectives | | | | | | | | | | | | | | |
| To ensure that good governance and public participation is sustained and enhances transparency and accountability. | | | | | | | | | | | | | | |
| To ensure that institutional arrangements are transparent, efficient and effective | | | | | | | | | | | | | | |
| Proj ect No. | Priority area (IDP) | Key perform ance indicat or | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 target | Location | 2018/19 annual budget | Means of Verification | Achieved/ Not achieved | Reasons for variation |
| 13. | | Number of strategic planning sessions coordinat ed | Strategic Planning Sessions | 3 x strategic planning sessions held | 3 x strategic planning sessions to be held | Management strategic planning session on the implement ation of 2018/2019 IDP/BUDG ET priorities | 1 x strategic planning session on the 2018/2019 IDP Status Quo report | 1 x strategic planning session on the draft 2019/2020 IDP/BUDG ET strategies and projects | 1 x strategic planning session on the finalisation of 2019/2020 IDP/BUDG ET strategies and projects | Municipal wide | R210 000.00 | Attendance registers, invites, agenda and IDP/BUDG ET document | | |
| 14. | INTERGRA TED DEVELOP | Number of approve d IDP docume nts printed | Printing of IDP documen t | 200 2017/20 18 IDP docume nts printed | Printing of 200 2018/2019 IDP documents | Printing of 200 2018/2019 IDP documents | No target | No target | No target | Municipal wide | R200 000.00 | 2018/2019 IDP documents printed | | |
| 17. | AG action plan | Percent age of audit queries address ed | Audit action plan | New indicator | 100% of Auditor General queries addressed | No target set for the quarter | Compilatio n of the audit action plan | 50% of Auditor General queries addressed | 100% of Auditor General queries addressed | MLM | Opex | Audit action plan | | |
| 18. | Risk Manage | Percent age of | Risk register | % of risks | 100% of risks | 100% of risks | 100% of risks | 100% of risks | 100% of risks | MLM | Opex | Strategic risk | | |

| GOOD GOVERNANCE AND PUBLIC PARTICIPATION | | | | | | | | | | | | | | |
|--|---------------------|--|--------------|--|--|--|--|--|--|----------|-----------------------|-----------------------|------------------------|-----------------------|
| Key Performance Area (KPA) 6: | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | |
| Outcome 9: | | Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | | | | | |
| Outputs : | | Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees. | | | | | | | | | | | | |
| Key Organizational Objectives | | To ensure that good governance and public participation is sustained and enhances transparency and accountability. | | | | | | | | | | | | |
| Strategic Objectives | | To ensure that institutional arrangements are transparent, efficient and effective | | | | | | | | | | | | |
| Project No. | Priority area (IDP) | Key performance indicator or | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 target | Location | 2018/19 annual budget | Means of Verification | Achieved/ Not achieved | Reasons for variation |
| | ment | risks resolved within timeframe as specified in the risk register | | resolved within the timeframe as specified in the register | resolved within the timeframe as specified in the register | resolved within the timeframe as specified in the register | resolved within the timeframe as specified in the register | resolved within the timeframe as specified in the register | resolved within the timeframe as specified in the register | | | register | | |

DEPARTMENT: TECHNICAL SERVICES

| BASIC SERVICE DELIVERY | | | | | | | | | | | | | | |
|---|---|--|---|---|--------------------------------------|---|---|--|--|--------------------------|-----------------------------|--|------------------------------|----------------------------------|
| Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | | |
| Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | | | | | | | |
| To provide sustainable basic services and infrastructure development | | | | | | | | | | | | | | |
| To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | | | | | | | |
| To provide sustainable basic services and infrastructure development | | | | | | | | | | | | | | |
| Proj ect No. | Priority area (IDP) | Key performa nce indicator | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget | Means of Verification | Achieved/ Not achieved | Reason s for variatio n |
| 9. | Roads and storm water Infrastruct ure | Number of gravel roads upgraded | Mohodi to Maponto Gravel to Tars | Construct ion of 6Km Gravel to Tar Road | Construction of 400 m tar road | Preparatio n of specificatio ns, advertisem ent and appointme nt of the consultants | Approval of designs, Advertise ment and appointm ent of contracto r, and site establish ment | Preparatio n of road bed layer, preparation sub-base layer, excavation and installation for stormwater control pipes | Base layer, surfacing, installation of kerbs, practical completion and site handover. | Mohodi and Maponto | 5 705 035.00 | Specificati on, Advert, SLA, appointme nt letter, progress report and completion certificate | | |

| Key Performance Area (KPA) 2: | | BASIC SERVICE DELIVERY | | | | | | | | |
|---|---------------------------------------|---|---------------------------------|---|--|---|------|----------|------------|---|
| Outcome 9: | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | |
| Outputs : | | Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | |
| Key Organizational Strategic objectives | | To provide sustainable basic services and infrastructure development | | | | | | | | |
| Strategic Objectives | | To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | |
| | | To provide sustainable basic services and infrastructure development | | | | | | | | |
| 20. | Ramokgopa to a Eisleben Gravel to Tar | Construction of 11Km Gravel to Tar Road | Construction of 2.5 km tar road | Appointment of contractor, and site establishment | Preparation of road bed layer, preparation on sub-base layer, excavation and installation for stormwater control pipes | Base layer, surfacing, installation of kerbs, practical completion and site handover. | None | Eisleben | 12 208 715 | SLA, appointment letter, progress report and completion certificate |
| Roads and storm water Infrastructure | | | | | | | | | | |

| BASIC SERVICE DELIVERY | | | | | | | | | | | | | | |
|---|--------------------------------------|--|------------------------------------|--|---------------------------------|---|--|---|------------------|---------------------|-----------------------|---|-----------------------|-----------------------|
| Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | | |
| Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | | | | | | | |
| To provide sustainable basic services and infrastructure development | | | | | | | | | | | | | | |
| To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | | | | | | | |
| To provide sustainable basic services and infrastructure development | | | | | | | | | | | | | | |
| Project No. | Priority area (IDP) | Key performance indicator | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget | Means of Verification | Achieved/Not achieved | Reasons for variation |
| 1. | Roads and storm water Infrastructure | Construction of Capricorn Park Internal Streets. | Capricorn park internal street | Construction of 5Km Internal Streets | Designs of 5Km Internal Streets | Preliminary , final detailed design report | - | - | - | Capricorn Park | 1 965 552.00 | Appointment of Consultant and Approved Design Report | | |
| 2. | | Construction of Matipana to Madikana Gravel to tar | Matipana to Madikana Gravel to Tar | Construction of 9.5Km Gravel to Tar Road | Construction of 1.5 km tar road | Approval of designs, and site establishment | Preparation of road bed layer, preparation on sub-base layer, excavation and installation for stormwater control pipes | Base layer, surfacing, installation of kerbs, practical completion and site handover. | None | Madikana | 7 887 711.00 | SLA, appointment letter, progress report and completion certificate | | |

| Key Performance Area (KPA) 2: | | | | | | | | | | | | | |
|---|---|-----------------------------|--------------------------------------|--|--|---|---|--|-----------------------|--------------|---|--|--|
| BASIC SERVICE DELIVERY | | | | | | | | | | | | | |
| Outcome 9: | | | | | | | | | | | | | |
| Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | |
| Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | | | | | | |
| Outputs : | | | | | | | | | | | | | |
| To provide sustainable basic services and infrastructure development | | | | | | | | | | | | | |
| Key Organizational Strategic objectives | | | | | | | | | | | | | |
| To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | | | | | | |
| Strategic Objectives | | | | | | | | | | | | | |
| To provide sustainable basic services and infrastructure development | | | | | | | | | | | | | |
| 23 | Construction of Nthabiseng Internal Streets | Nthabiseng Internal Streets | Construction of 6Km Internal Streets | Construction of 2km internal streets | Advertisement and appointment of contractor. | Site establishment, Preparation of road bed layer, preparation on sub-base layer and excavation and installation for stormwater control pipes | Base layer, surfacing, installation of kerbs, practical completion and site handover. | - | Nthabiseng | 9 000 000.00 | Advert, SLA, appointment letter, progress report and completion certificate | | |
| 24 | Roads and storm water Infrastructure | Blading of gravel roads | 603 km of gravel roads | 603 km of gravel roads bladed and storm water maintained | 153 km of gravel roads to be bladed and storm water maintained | 150 km of gravel roads to be bladed and storm water maintained | 150 km of gravel roads to be bladed and storm water maintained | 150 km of gravel roads to be bladed and storm water maintained | Molemole municipality | Opex | Monthly Reports and signed worksheets | | |

| BASIC SERVICE DELIVERY | | | | | | | | | | | | | | |
|---|---------------------------|---|--|---|--|---|--|--|---|----------------------------|-----------------------------|---|----------------------------------|----------------------------------|
| Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | | |
| Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | | | | | | | |
| To provide sustainable basic services and infrastructure development | | | | | | | | | | | | | | |
| To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | | | | | | | |
| To provide sustainable basic services and infrastructure development | | | | | | | | | | | | | | |
| Proj ect No. | Priority area (IDP) | Key performa nce indicator | Project Name | Baselin e | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget | Means of Verification | Achieve d/ Not achieved | Reason s for variatio n |
| 25 | Sports Facilities | Constructio n of Sports complex completed | Mohodi Sports Complex | No Mohodi Sports Complex | Sports Complex constructed | Constructio n of combinatio n courts, surfacing of athletics track | Concrete works and steel fixing for 2500 capacity grandsta nd | Constructio n of change rooms and ablution blocks | Constructio n of access road and parking area, marking the football pitch, combinatio n courts and athletic track | Mohodi | 8 210 052 | progress report and completion certificate | | |
| 26 | Electricity network. | Number of network upgrading projects completed. | Upgrading of Electricity network. | Old and dilapidate d electrical infrastruc ture. | Replacemen t of old conventional and pre- payment meters to new split metering system. | Preparatio n of specificatio n, advertisem ent and appointme nt of service provider. | Replace ment of old 80 meters. | Replaceme nt of old 80 meters. | Replaceme nt of old 60 meters. | Mogwadi and Morebeng | 900,000 | Specificati on committee report, Appointme nt letter, SLA and Completion certificate. | | |

| Key Performance Area (KPA) 2: BASIC SERVICE DELIVERY | | | | | | | | | | | | | | |
|---|---------------------|---|-------------------|---|--|--|--|--|--|---------------------|-----------------------|-------------------------|------------------------|-----------------------|
| Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | | |
| Outputs : | | | | | | | | | | | | | | |
| Key Organizational Strategic objectives | | | | | | | | | | | | | | |
| To provide sustainable basic services and infrastructure development | | | | | | | | | | | | | | |
| To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance | | | | | | | | | | | | | | |
| Strategic Objectives | | | | | | | | | | | | | | |
| Project No. | Priority area (IDP) | Key performance Indicator | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget | Means of Verification | Achieved/ Not achieved | Reasons for variation |
| 28 | AG action plan | Percentage of audit queries addressed | Audit action plan | New indicator | 100% of Auditor General queries addressed | No target set for the quarter | Completion of the audit action plan | 50% of Auditor General queries addressed | 100% of Auditor General queries addressed | MLM | Opex | Audit action plan | | |
| 29 | Risk Management | Percentage of risks resolved within timeframe as specified in the risk register | Risk register | % of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | MLM | Opex | Strategic risk register | | |

DEPARTMENT: COMMUNITY SERVICES

| Key Performance Area (KPA) 2: | | | | | | | | | | | | | | |
|---|--------------------------------------|--------------------------------------|---|----------------------------|---|--|--|--|-------------------------------------|---------------------|-------------------------|-----------------------|------------------------|----------------------|
| Basic Services Delivery | | | | | | | | | | | | | | |
| Outcome 9: | | | | | | | | | | | | | | |
| Outputs : | | | | | | | | | | | | | | |
| Key Organizational Strategic objectives | | | | | | | | | | | | | | |
| Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | | |
| Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | | | | | | | |
| Improving access to basic services | | | | | | | | | | | | | | |
| Implementation of the community works programme | | | | | | | | | | | | | | |
| Actions supportive of the human settlement outcome | | | | | | | | | | | | | | |
| To provide sustainable basic services and infrastructure development | | | | | | | | | | | | | | |
| Project No. | Priority area (IDP) | Project Name | Key performance indicator | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget R | Means of verification | Achieved/ Not achieved | Reason for variation |
| 31 | | Compilation of IWMP | Number of IWMP | New Indicator | Compilation of IWMP | Preparation of specification, approval and advertisement | Appointment of service provider for compilation of IWMP. | Draft IWMP | Submission of final IWMP to council | MLM | 550,000 | | | |
| 32 | | Number of bulk refuse containers | 6m3 bulk refuse containers | 6m3 bulk refuse containers | Supply of 6m3 bulk refuse containers | Preparation of specification, approval and advertisement | Appointment of service provider to implement the project | No target | No target | Mogwadi | 300,000 | | | |
| 33 | Number of chairs or benches supplied | Number of chairs or benches supplied | Mounted Chairs/benches for Mogwadi community hall | New Indicator | Mounted Chairs/benches for Mogwadi community hall | No target | Preparation of specification, approval and advertisement | Appointment of service provider to implement the project | No target | Mogwadi | 200,000 | | | |

| Key Performance Area (KPA) 2: | | Basic Services Delivery | | | | | | | | | | | | |
|---|-----------------------|--|---|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------|-------------------------|-----------------------|------------------------|----------------------|
| Outcome 9: | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | |
| Outputs : | | Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Actions supportive of the human settlement outcome | | | | | | | | | | | | |
| Key Organizational Strategic objectives | | To provide sustainable basic services and infrastructure development | | | | | | | | | | | | |
| Project No. | Priority area (IDP) | Project Name | Key performance Indicator | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget R | Means of verification | Achieved/ Not achieved | Reason for variation |
| 34 | Traffic and Licensing | Law enforcement operations | Number of roadblocks staged within the required time frames | 48 roadblocks staged | 48 roadblocks staged | 12 roadblocks to be staged | 12 roadblocks to be staged | 12 roadblocks to be staged | 12 roadblocks to be staged | MLM | None | | | |
| 35 | Traffic and Licensing | Management of driving licenses | Number of drivers licenses examined | Drivers license clients examined | 100% of drivers licenses examined | 100% of drivers licenses examined | 100% of drivers licenses examined | 100% of drivers licenses examined | 100% of drivers licenses examined | MLM | None | | | |
| 36. | | Management of learners licenses | Number of learners licenses examined | Learners license clients examined | 100% of learners licenses examined | 100% of learners licenses examined | 100% of learners licenses examined | 100% of learners licenses examined | 100% of learners licenses examined | MLM | None | | | |

| Key Performance Area (KPA) 2: | | Basic Services Delivery | | | | | | | | | | | | |
|---|-----------------------|--|-------------------------------|---------------------------|--|--|--|--|--|---------------------|-------------------------|-----------------------|------------------------|----------------------|
| Outcome 9: | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | |
| Outputs : | | Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Actions supportive of the human settlement outcome | | | | | | | | | | | | |
| Key Organizational Strategic objectives | | To provide sustainable basic services and Infrastructure development | | | | | | | | | | | | |
| Project No. | Priority area (IDP) | Project Name | Key performance indicator | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget R | Means of verification | Achieved/ Not achieved | Reason for variation |
| 37 | Traffic and Licensing | Management of registration of motor vehicles | Number of vehicles registered | Motor vehicles registered | 100% of received applications for vehicle registration processed | 100% of received applications for vehicle registration processed | 100% of received applications for vehicle registration processed | 100% of received applications for vehicle registration processed | 100% of received applications for vehicle registration processed | MLM | None | | | |

DEPARTMENT: CORPORATE SERVICES

| Municipal Transformation and Organizational Development | | | | | | | | | | | | | | |
|---|---------------------|---|---|---|---|---|---|------------------------------|---------------------|----------------------|-------------------------|---|------------------------|----------------------|
| Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | | |
| Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | | | | | | | |
| Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees | | | | | | | | | | | | | | |
| Ensure administrative support to municipal units through continuous Institutional development and innovation. | | | | | | | | | | | | | | |
| Project do. | Priority area (IDP) | Key performance indicator | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget R | Means of verification | Achieved/ Not achieved | Reason for variation |
| 18 | Administration | Number of office furniture procured and allocated | Procurement of Office Furniture | Procurement of 37 furniture items for allocation to officials | Procurement of 12 Office furniture | Preparation of Specification and Approval by Specification committee. Advertise the project | Appointment of Service Provider for supply and delivery of office furniture | No Target | No Target | Mogwadi and Morebeng | 100,000 | Approved Specification on Delivery notes Appointment Letters Invoices | | |
| 19 | | Number of municipal vehicles procured | Procurement of municipal vehicles | 1x municipal bakkie procured | Procurement of 2x municipal Sedan | Preparation of Specification and Approval by Specification committee. Advertise the project | Appointment of Service Provider for supply and delivery 2x new vehicle | No target | No target | Mogwadi | R 700,000 | Approved Specification on Delivery notes Appointment Letters Invoices | | |
| 20 | | Approved Workplace skills plan and Annual | Development of WSP for submission to LGSETA | Approved 2017/18 Workplace skills plan | Development of 01 Workplace skills plan | No Target | No target | Development of draft WSP for | Consolidate WSP and | Mogwadi and Morebeng | Opex | Approved WSP and ATR | | |

| Municipal Transformation and Organizational Development | | | | | | | | | | | | | | |
|---|---------------------------|---|-------------------------|---|---|--|--|--|--|-------------------------|-------------------------|----------------------------|-------------------------------|----------------------|
| Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | | |
| Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | | | | | | | |
| Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees | | | | | | | | | | | | | | |
| Ensure administrative support to municipal units through continuous institutional development and innovation. | | | | | | | | | | | | | | |
| Project No. | Priority area (IDP) | Key performance indicator | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget R | Means of verification | Achieved/ Not achieved | Reason for variation |
| | | Training report (WSP and ATR submitted to LGSETA | | | (WSP) and Annual Training report (ATR) submitted to LGSETA by 30 April 2018 | | | Consultation stakeholders | ATR. Submit approved WSP to LGSETA | | | | | |
| 41 | Human Resource Management | Number of employee training programmes Coordinated | Training of employees | 06x Training programmes coordinated in 2017/18 Financial year | Coordinate 04 training programmes for employees | 1x employee training programme coordinated | 1x employee training programme coordinated | 1x employee training programme coordinated | 1x employee training programme coordinated | MLM | R 450,000 | Employee Training Report | | |
| 42. | | Number of Councillor training programme Coordinated | Training of Councillors | 04x Training programmes coordinated in 2017/18 Financial year | Coordinate 04 training programmes for Councillors | 1x Councillor training programme coordinated | 1x Councillor training programme coordinated | 1x Councillor training programme coordinated | 1x Councillor training programme coordinated | Molemo Municipality | R 150,000 | Councillor Training Report | | |
| 43. | | Bursaries/loans awarded to officials and | Bursary fund Internal | Percentage of eligible employee | 100 percent of eligible employees awarded | 100 percent of eligible employees | 100 percent of eligible employee | 100 percent of eligible employee | 100 percent of eligible employee | 100 percent of eligible | Molemo Municipality | R 130, 272 | Signed Loan Bursary agreement | |

| Municipal Transformation and Organizational Development | | | | | | | | | | | | | | |
|---|---------------------------|---|---|--|---|---|---|--|---|---------------------|-------------------------|--|------------------------|----------------------|
| Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | | |
| Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | | | | | | | |
| Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees | | | | | | | | | | | | | | |
| Ensure administrative support to municipal units through continuous institutional development and innovation. | | | | | | | | | | | | | | |
| Strategic objectives | | | | | | | | | | | | | | |
| Project no. | Priority area (IDP) | Key performance indicator | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget R | Means of verification | Achieved/ Not achieved | Reason for variation |
| | | Councillors | | s awarded with bursary/Loan in line with available budget | with bursary/Loan in line with available budget | awarded with bursary/Loan in line with available budget | s awarded with bursary/Loan in line with available budget | s awarded with bursary/Loan in line with available budget | employees awarded with bursary/Loan in line with available budget | ity | | s | | |
| 4. | Human Resource Management | Number of Internship/Experiential training programmes coordinated | Facilitation of Internships and experiential training | 09 Learners enrolled for experiential training program and 09 appointed as interns | Facilitate 02 Internships/Experiential training programmes | No Target | Facilitate 1x Internship/Experiential training programme | No Target | Facilitate 1x Internship/Experiential training programme | Molemo Municipality | Opex | Internship/Experiential training agreements. | | |
| 5. | | Employment equity report submitted to DoL | Employment equity report | 1x employment equity report submitted to DOL | 1 employment equity report submitted to DoL by January 2018 | 1x draft employment equity developed | No Target | Consolidate Employment Equity report. Submit approved EE report to DOL | No Target | Molemo Municipality | Opex | Approved Employment Equity report | | |

| Municipal Transformation and Organizational Development | | | | | | | | | | | | | | |
|---|--|---|--|--|---|---|---|--|--|---------------------|-------------------------|---|------------------------|----------------------|
| Key Performance Area (KPA) 6: | | | | | | | | | | | | | | |
| Outcome 9: | | | | | | | | | | | | | | |
| Outputs : | | | | | | | | | | | | | | |
| Key Strategic Organizational Objectives and | | | | | | | | | | | | | | |
| Strategic objectives | | | | | | | | | | | | | | |
| Project no. | Priority area (IDP) | Key performance Indicator | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget R | Means of verification | Achieved/ Not achieved | Reason for variation |
| 6. | | Installation of fire detectors and alarm system | Fire detectors and alarm system | New indicator | Installation of fire detection system at Mogwadi Civic Center | Preparation of Specification and Approval by Specification committee. Advertise project | Appointment of Service Provider for supply and installation of fire detection system. | No Target | No Target | Mogwadi | R 100,000 | Approved Specification on Delivery notes Appointment Letters Invoices | | |
| 7. | Information and Communication Technology | Percentage of systems maintained and licenced | Maintenance of IT systems and licences | Microsoft, Symantec and backup exec, Venus, Payday and GIS licences are in place | 100% maintenance of ICT systems and licencing | Renewal of Payday License | Specification and advert for procurement of Symantec and Backup Exec and Microsoft Licenses | Appointment of service provider and delivery of licenses | Specification for renewal of GIS licenses. Renewal of Solar and Caseware licenses. Appointment of service provider and | Mogwadi | R 2,039,986 | Approved Specification on Delivery notes Appointment Letters Invoices | | |

| Municipal Transformation and Organizational Development | | | | | | | | | | | | | | |
|---|---------------------|-------------------------------------|---------------------------------|--|-----------------------------------|---|--------------------------------|--|---|---------------------|-------------------------|--|------------------------|----------------------|
| Key Performance Area (KPA) 6: | | | | | | | | | | | | | | |
| Outcome 9: | | | | | | | | | | | | | | |
| Outputs : | | | | | | | | | | | | | | |
| Key Strategic Organizational Objectives and | | | | | | | | | | | | | | |
| strategic objectives | | | | | | | | | | | | | | |
| role | Priority area (IDP) | Key performance indicator | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget R | Means of verification | Achieved/ Not achieved | Reason for variation |
| 3 | | | | | | | | | delivery of GIS license. PMS Automation Licencing | | | | | |
| | | Percentage on implementation of DRP | Procurement of ICT Equipment | File server in place. Backup are done on external hard drives. | 100% procurement of ICT Equipment | Preparation of specification for Disaster Recovery Plan project | Advertisement of the project | Appointment of service provider and implementation of the project. | No Target | Mogwadi | R900,000 | Approved Specification Delivery notes Appointment Letters Invoices | | |
| 3. | | Number of council meetings | coordination of council meeting | 4 x Council meeting coordinated | Coordinate 4x council meetings | Coordinate 1x council meetings | Coordinate 1x council meetings | Coordinate 1x council meetings | Coordinate 1x council meetings | MLM | Opex | Council Resolution /minutes and Attended registers | | |

| Key Performance Area (KPA) 6: | | Municipal Transformation and Organizational Development | | | | | | | | | | | | |
|---|---------------------|---|--|---|--|---|-----------------------------|---|------------------|---------------------|-------------------------|-----------------------|------------------------|----------------------|
| Outcome 9: | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | |
| Outputs : | | Implement a differentiated approach to municipal financing, planning, and support | | | | | | | | | | | | |
| Key Strategic Organizational Objectives and | | Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees | | | | | | | | | | | | |
| Strategic objectives | | Ensure administrative support to municipal units through continuous institutional development and innovation. | | | | | | | | | | | | |
| Project No. | Priority area (IDP) | Key performance Indicator | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget R | Means of verification | Achieved/ Not achieved | Reason for variation |
| 50. | Council Support | Number of ward committee capacity training programme facilitated | Ward committee capacity building programme | New Indicator | Facilitate 2x Ward committee training programmes | Facilitate 1x Ward committee training programme | No target | Facilitate 1x Ward committee training programme | No Target | MLM | R 400,000 | Training Reports | | |
| 51. | | Number of ward committee conference held | Ward Committee Conference | 1 Ward committee conference held 2016/17 FY | 1 Ward committee conference | | 1 Ward committee conference | | | mlm | 1000 000. | | | |

MUNICIPAL MANAGERS OFFICE

| | | | | | | | | | | | | | | |
|---|---------------------|---|--------------|----------|-----------------------|------------------|------------------|------------------|------------------|---------------------|-------------------------|-----------------------|------------------------|----------------------|
| Key Performance Area (KPA) 5: | | GOOD GOVERNANCE & PUBLIC PARTICIPATION | | | | | | | | | | | | |
| Outcome 9: | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | |
| Outputs : | | <ul style="list-style-type: none">• Deepen democracy through a refined ward committee model• Administrative and financial capability | | | | | | | | | | | | |
| Key Strategic Organizational Objectives | | To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability. | | | | | | | | | | | | |
| Project No. | Priority area (IDP) | Key performance indicator | Project Name | Baseline | 2017/18 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2017/18 Annual Budget R | Means of verification | Achieved/ Not achieved | Reason for variation |

MUNICIPAL MANAGERS OFFICE

EGAL SERVICES

| Legal advisory services | | | | | | | | | | | | | |
|-------------------------|--|---|---|---|---|---|---|---|---|---|-----|--------------|---------------------------------|
| 2. | To provide litigation management in line with prescripts | Litigation management | 100% of cases instituted and defended | 100% of cases instituted and defended | 100% of cases instituted and defended | 100% of cases instituted and defended | 100% of cases instituted and defended | 100% of cases instituted and defended | 100% of cases instituted and defended | 100% of cases instituted and defended | MLM | R 842 400-00 | Reports |
| 3. | Provide legal advises | 100% of legal advises provided as per request | 100% of legal advises provided as per request | 100% of legal advises provided as per request | 100% of legal advises provided as per request | 100% of legal advises provided as per request | 100% of legal advises provided as per request | 100% of legal advises provided as per request | 100% of legal advises provided as per request | 100% of legal advises provided as per request | MLM | Opex | Reports and/or written opinions |
| 4 | By laws | To develop and/or review by laws as per request | 100% of reviewe d as per request | 100% of reviewe d as per request | 100% of reviewe d as per request | 100% of reviewe d as per request | 100% of reviewe d as per request | 100% of reviewe d as per request | 100% of reviewe d as per request | 100% of reviewe d as per request | MLM | R 208 673 | Reports and/or drafted by laws |

COMMUNICATIONS

| GOOD GOVERNANCE & PUBLIC PARTICIPATION | | | | | | | | | | | | | | |
|---|---------------------------|--|---------------------------|--|--|---|---|----------------------------------|--|------------------------|----------------------------------|-------------------------------------|------------------------------|-------------------------|
| Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | | |
| • Deepen democracy through a refined ward committee model | | | | | | | | | | | | | | |
| • Administrative and financial capability | | | | | | | | | | | | | | |
| To ensure that institutional arrangements are transparent efficient and effective | | | | | | | | | | | | | | |
| To ensure that good governance and public participation is sustained and enhances transparency and accountability.o | | | | | | | | | | | | | | |
| Pro ject No. | Priority area (IDP) | Key performance indicator | Project name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19An nual Budget R | Means of verification | Achieved/ Not achieved | Reason for variation |
| 55. | Communications | Number of Printing and publications made | Printing and publications | News letters, Diaries and calendar s printed | Printing of newsletters , 2019 Diaries, calendars and Know Your Leaders. Printing of Quarterly Newsletter. Printing of Annual Report | Appointment of service provider for diaries and calendar Deliver newsletter | Delivery of 2019 diaries and calendars and Know Your Leaders Delivery of quarterly newsletter | Printing of Quarterly Newsletter | Appointment of Service Provider for Newsletter | MLM | 950.000 | Order, Invoice, Printed publication | | |

| Key Performance Area (KPA) 5: | | GOOD GOVERNANCE & PUBLIC PARTICIPATION | | | | | | | | | |
|---|---|--|--|--|--|---|--|---|-----|---------|---------------------------------------|
| Outcome 9: | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | |
| Outputs : | | <ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administrative and financial capability | | | | | | | | | |
| Key Strategic Organizational Objectives | | <p>To ensure that institutional arrangements are transparent efficient and effective</p> <p>To ensure that good governance and public participation is sustained and enhances transparency and accountability.</p> | | | | | | | | | |
| 56. | Number of Event Management Equipment procured | Events Management Equipment | Branding material purchased | Purchase of Municipal and National Corporate Flags | Purchase of Municipal and National Corporate Flags | Appointment of Service Provider for Municipal Branding Material | Purchase of Loud Hailers | Appointment of Service Provider for Municipal Branding Material | MLM | 150.000 | Order and invoices |
| 57. | 100% of municipal activities publicised and marketed. | Marketing, Publicity and Advertising | 100% of Municipal Activities marketed and publicised | All Municipal Activities marketed, advertised and publicised | 100% Municipal programs and activities marketed and advertised | 100% Municipal programs and activities marketed and advertised | 100% Municipal programs and activities marketed and advertised | 100% Municipal programs and activities marketed and advertised | MLM | 342.225 | Order, Invoice, copy of advertisement |
| INTERNAL AUDIT | | | | | | | | | | | |
| 58. | IT Audit conducted. | Information Technology Audit (application control) | New indicator | IT audit (application control) | Approval of specifications and advert | Appointment of service provider | Draft IT audit application control | IT audit report application control | MLM | 500 000 | Final IT audit report |

| GOOD GOVERNANCE & PUBLIC PARTICIPATION | | | | | | | | | | | | | |
|---|--|--|---|---|---|---|---|---|------------------------|----------------------------------|-------------------------------------|------------------------------|---------------------------------|
| Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | |
| • Deepen democracy through a refined ward committee model | | | | | | | | | | | | | |
| • Administrative and financial capability | | | | | | | | | | | | | |
| To ensure that institutional arrangements are transparent efficient and effective | | | | | | | | | | | | | |
| To ensure that good governance and public participation is sustained and enhances transparency and accountability.o | | | | | | | | | | | | | |
| Pro ject No. | Key performance indicator | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget R | Means of verification | Achieved/ Not achieved | Reaso n for variati on |
| 59. | Number of Audit Steering committee meetings coordinated | Audit Steering Committee meetings | New indicator | 4 Audit Steering Committee meetings coordinated | 1 Audit steering committee meeting coordinated | 1 Audit steering committee meeting coordinated | 1 Audit steering committee meeting coordinated | 1 Audit steering committee meeting coordinated | MLM | Opex | Minutes, attendanc e register | | |
| 60. | Number of performance audit reports submitted to Council | Performance audits | 4 performa nce audit report submitted to Council | 4 performanc e audit report submitted to Council | 1 performanc e audit report submitted to Council | 1 performanc e audit report submitted to Council | 1 performanc e audit report submitted to Council | 1 performanc e audit report submitted to Council | MLM | Opex | Performan ce audit report | | |
| 61. | Number of Audit committee meetings coordinated | Audit committee meetings | Audit Committee meetings coordinated | 6 Audit Committee meetings coordinated | 1 Audit Committee meeting coordinated | 1 Audit Committee meeting coordinated | 1 Audit Committee meeting coordinated | 1 Audit Committee meeting coordinated | MLM | Opex | Minute, Attendanc e register | | |

Internal Audit

| Key Performance Area (KPA) 5: | | GOOD GOVERNANCE & PUBLIC PARTICIPATION | | | | |
|---|--|---|--|--|--|--|
| Outcome 9: | | Responsive, Accountable, Effective and Efficient Local Government System | | | | |
| Outputs : | | <ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administrative and financial capability | | | | |
| Key Strategic Organizational Objectives | | <p>To ensure that institutional arrangements are transparent efficient and effective</p> <p>To ensure that good governance and public participation is sustained and enhances transparency and accountability.o</p> | | | | |

RISK MANAGEMENT

| 62. | Risk Management | Percentage of risks resolved within timeframe as specified in the risk register | Risk Register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | MLM | Opex | Updated Risk Register with POEs | | |
|-----|-----------------|---|-----------------------------------|--|--|--|--|--|--|-----|------|---|--|--|
| 63. | | Number of risk management committee meetings | Risk management committee meeting | 4 Risk management committee meetings coordinated | 1 Risk management committee meetings coordinated | 1 Risk management committee meetings coordinated | 1 Risk management committee meetings coordinated | 1 Risk management committee meetings coordinated | 1 Risk management committee meetings coordinated | MLM | Opex | Minutes of meetings and Attendance Register | | |
| 64. | Risk Management | Number of strategic risk assessment report compiled | Risk assessment | One (1)2017/18 Strategic risk assessment conducted and report compiled | No target | No target | No target | No target | No target | MLM | Opex | Strategic Risk Assessment report | | |

| Key Performance Area (KPA) 5: GOOD GOVERNANCE & PUBLIC PARTICIPATION | | | | | | | | | | | | | | |
|--|--|---|-----------------------------|--|--|--|--|--|--|------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | | |
| Outputs : | | | | | | | | | | | | | | |
| • Deepen democracy through a refined ward committee model | | | | | | | | | | | | | | |
| • Administrative and financial capability | | | | | | | | | | | | | | |
| Key Strategic Organizational Objectives | | | | | | | | | | | | | | |
| To ensure that institutional arrangements are transparent efficient and effective | | | | | | | | | | | | | | |
| To ensure that good governance and public participation is sustained and enhances transparency and accountability. | | | | | | | | | | | | | | |
| Pro ject No. | Priority area (IDP) | Key performance Indicator | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget | Means of Verification | Achieved/ Not achieved | Reasons for variation |
| 35. | Risk Management | Number of operational risk assessment report compiled | Operational risk assessment | One(1) operational risk register compiled | One(1) operational risk register compiled | No target | No target | No target | One(1) Operational risk register compiled | MLM | Opex | Operational risk register | | |
| 36. | | Number of Fraud awareness campaign conducted | Fraud Awareness | Two (2) Fraud awareness campaign conducted | Two (2) Fraud awareness campaign conducted | No target | One fraud awareness campaign conducted for councillors | No target | One fraud awareness campaign conducted for employees | MLM | Opex | Agenda/ attendance register | | |
| GOOD GOVERNANCE & PUBLIC PARTICIPATION | | | | | | | | | | | | | | |
| 37. | Good Governance & Public Participation | Number of HIV/AIDS activities/events coordinated | HIV/AIDS | HIV/AIDS council established | Coordinate 4 x HIV/AIDS council meetings | 1 HIV/AIDS council meeting coordinated | 1 HIV/AIDS council meeting coordinated | 1 HIV/AIDS council meeting coordinated | 1 HIV/AIDS council meeting coordinated | MLM | Opex | | | |
| 38. | | Number of youth activities/events coordinated. | Youth | New | Coordinate 4 x Youth forum meetings | 1 Youth forum meeting coordinated | 1 Youth forum meeting coordinated | 1 Youth forum meeting coordinated | 1 Youth forum meeting coordinated | MLM | opex | | | |

| GOOD GOVERNANCE & PUBLIC PARTICIPATION | | | | | | | | | |
|--|--|--------------------------|------------------------------|--|--|---|---|---|-------|
| Key Performance Area (KPA) 5: | | | | | | | | | |
| Outcome 9: | | | | | | | | | |
| Outputs : | | | | | | | | | |
| <ul style="list-style-type: none"> Deepen democracy through a refined ward committee model Administrative and financial capability | | | | | | | | | |
| Key Strategic Organizational Objectives | | | | | | | | | |
| To ensure that institutional arrangements are transparent efficient and effective | | | | | | | | | |
| To ensure that good governance and public participation is sustained and enhances transparency and accountability.o | | | | | | | | | |
| 9. | Number of women and children activities/events coordinated. | Women and Children | Women Caucus established | Coordinate 4 x women and children meetings | 1 women/children meetings | 1 women/children meetings | 1 women/children meetings | 1 women/children meetings | opex |
| 10. | Number of activities/events related to people with disability coordinated. | Disability programmes | Disability forum established | Coordinate 4 x disability forum | 1 disability forum meeting | 11 disability forum meeting | 11 disability forum meeting | 11 disability forum meeting | opex |
| 11. | Number of older person activities/events coordinated. | Older Persons programmes | | Coordinate 3 x older persons meetings | 1x older persons forum meeting coordinated | 1 x older persons forum meeting coordinated | 1 x older persons forum meeting coordinated | 1 x older persons forum meeting coordinated | Opex. |

| GOOD GOVERNANCE & PUBLIC PARTICIPATION | | | | | | | | | | | | | | |
|---|-------------------------------|------------------------------|--|--|--|--|------------------------------------|--------------------------------|--|---------------------|-----------------------|------------------------------------|------------------------|-----------------------|
| Key Performance Area (KPA) 5: | | | | | | | | | | | | | | |
| Outcome 9: | | | | | | | | | | | | | | |
| Outputs : | | | | | | | | | | | | | | |
| <ul style="list-style-type: none">Deepen democracy through a refined ward committee modelAdministrative and financial capability | | | | | | | | | | | | | | |
| Key Strategic Organizational Objectives | | | | | | | | | | | | | | |
| To ensure that institutional arrangements are transparent efficient and effective | | | | | | | | | | | | | | |
| To ensure that good governance and public participation is sustained and enhances transparency and accountability.o | | | | | | | | | | | | | | |
| PERFORMANCE MANAGEMENT SYSTEM | | | | | | | | | | | | | | |
| Project No. | Priority area (IDP) | Key performance indicator | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget | Means of Verification | Achieved/ Not achieved | Reasons for variation |
| 2. | Performance Management System | Assessment of Snr Managers | No. of performance assessment conducted | 2017/18 Snr Managers Performance assessments conducted | 4 x Performance assessments conducted | 1x performance assessment | 1x performance assessment | 1x performance assessment | 1x performance assessment | MLM | OPEX | Performance Report | | |
| 3. | | Annual Performance Report | No of Annual Performance Report coordinated and Compiled | 2017/18 Annual Performance Report compiled and submitted | 1 x Annual Performance Report compiled and submitted | Compilation of 1 x Annual Performance Report | No target | No target | No target | MLM | OPEX | Annual Performance Report 2018/19 | | |
| 4. | Performance Management System | Compilation of Annual Report | No of AR compiled and submitted | Approved 2017/18 AR | 1 x Annual Report Compiled and submitted to AG | No target | Compilation of Draft Annual Report | Tabling of Draft Annual Report | Tabling of Final Annual report with oversight report | MLM | OPEX | Annual Report and oversight report | | |

| GOOD GOVERNANCE & PUBLIC PARTICIPATION | | | | | | | | | | | | | |
|---|-----------------|---|--------------------------|---|--|--|--|--|--|-----|------|-------------------------|--|
| Key Performance Area (KPA) 5: | | | | | | | | | | | | | |
| Outcome 9: | | | | | | | | | | | | | |
| Outputs : | | | | | | | | | | | | | |
| • Deepen democracy through a refined ward committee model | | | | | | | | | | | | | |
| • Administrative and financial capability | | | | | | | | | | | | | |
| Key Strategic Organizational Objectives | | | | | | | | | | | | | |
| To ensure that institutional arrangements are transparent efficient and effective | | | | | | | | | | | | | |
| To ensure that good governance and public participation is sustained and enhances transparency and accountability.o | | | | | | | | | | | | | |
| 75. | | Consolidation 2018/2019 SDBIP | No of SDBIP consolidated | 2017/18 SDBIP approved | 1 x SDBIP approved | No target | No target | Submission of Draft SDBIP 2018/19 | Approval of SDBIP 2018/19 | MLM | OPEX | Draft SDBIP 2018/19 | |
| 76 | | PMS Automation system installation and management | PMS Automated System | New | Functional PMS Automated System | Project planning/institutional arrangements PMS framework/policy review | configuration, score card development, employee PM cascade setup, training | Adjust SDBIP, Quality assurance, scorecards training | Sec 57 performance agreement/plans, lower level performance plans | MLM | Opex | PMS Report | |
| 77. | AG action plan | Percentage of audit queries addressed | Audit action plan | New indicator | 100% of Auditor General queries addressed | No target set for the quarter | No target set for the quarter | 50% of Auditor General queries addressed | 100% of Auditor General queries addressed | MLM | Opex | Audit action plan | |
| 78. | Risk Management | Percentage of risks resolved within timeframe as specified in the risk register | Risk register | % of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | MLM | Opex | Strategic risk register | |

BUDGET AND TREASURY

BUDGET AND REPORTING

| Key Performance Area (KPA) 4: | | Municipal Financial Viability and Management | | | | | | | | | | | | |
|-------------------------------|---------------------------|--|---|---------------------------------------|---|---------------------|------------------------|---------------------------------------|---------------------|------------------------|----------------------------------|-----------------------------|--|---|
| Outcome 9: | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | |
| Outputs 1 & 7: | | <ul style="list-style-type: none">Implement a differentiated approach to municipal financing, planning and supportAdministrative and financial capability | | | | | | | | | | | | |
| Strategic Objective | | To ensure sound and stable financial management | | | | | | | | | | | | |
| Proj ect No. | Priority area (IDP) | Project Name | Key perform ance Indicato r | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget R | Means of verification | Achieved/ Not achieved | Reason for variation |
| BUDGET AND REPORTING | | | | | | | | | | | | | | |
| 79. | Budget and reporting | An approved credible adjustment budget as per MBRR | Number of approved credible adjustment budget as per MBRR | 1x 2018/19 Adjustment budget approved | 1 approved credible adjustment budget as per MBRR | No target | No target | 1 approved credible adjustment budget | No target | Municipality | R0 | Council Resolution | An approved credible adjustment budget as per MBRR | Number of approved credible adjustment budget as per MBRR |

| Municipal Financial Viability and Management | | | | | | | | | | | | | |
|--|--|--|-------------------------------------|---|--------------|--------------|--|--|--------------|----|-----------------------|--|--|
| Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | | |
| Outcome 9: Outputs 1 & 7: | | | | | | | | | | | | | |
| • Implement a differentiated approach to municipal financing, planning and support | | | | | | | | | | | | | |
| • Administrative and financial capability | | | | | | | | | | | | | |
| To ensure sound and stable financial management | | | | | | | | | | | | | |
| Strategic Objective | | | | | | | | | | | | | |
| 80. | 2019/20 credible annual budget tabled as per Municipal Finance Management Act (MFMA) and MBRR | Number of draft credible annual budget tabled as per Municipal Finance Management Act (MFMA) and MBRR | 1x 2018/19 budget adopted | A credible annual budget tabled as per Municipal Finance Management Act (MFMA) and MBRR | No target | No target | A credible annual budget tabled as per Municipal Finance Management Act (MFMA) and MBRR | No target | Municipality | R0 | Council resolution | 2019/20 credible annual budget tabled as per Municipal Finance Management Act (MFMA) and MBRR | Number of draft credible annual budget tabled as per Municipal Finance Management Act (MFMA) and MBRR |
| 81. | Budget and reporting | 2019/20 credible annual budget adopted | 1x 2018/19 budget approved | A credible annual budget adopted as per Municipal Finance Management Act (MFMA) and MBRR | No target | No target | No target | A credible annual budget approved | Municipality | R0 | Council resolution | 2019/20 credible annual budget adopted | Number of credible annual budget adopted as per Municipal Finance Management Act (MFMA). |

| Key Performance Area (KPA) 4: | | Municipal Financial Viability and Management | | | | | | | | | | | |
|-------------------------------|---|--|-----------------------|---|---|--|--|------------------|---------------------|-----------------------|-----------------------|--|---|
| Outcome 9: | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | |
| Outputs 1 & 7: | | <ul style="list-style-type: none">Implement a differentiated approach to municipal financing, planning and supportAdministrative and financial capability | | | | | | | | | | | |
| Strategic Objective | | To ensure sound and stable financial management | | | | | | | | | | | |
| Project No. | Key performance indicator | Project Name | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget | Means of Verification | Achieved/ Not achieved | Reasons for variation |
| 82. | Compilation of quarterly Financial Statementents. | Number of quarterly financial statements compiled | None | 3x 2018/19 quarterly financial statements compiled | 1x 2018/19 quarterly financial statements compiled | 1x 2018/19 quarterly financial statements compiled | 1x 2018/19 quarterly financial statements compiled | No target | Municipality | R600 000.00 | Signed AFS | Compiled Quarterly Financial Statements. | Number Quarterly financial statements compiled |
| 83. | Submission of Annual Financial Statementents. | Number of annual financial statements submitted to the Auditor General | 2016/17 AFS submitted | 1x 2017/18 Annual financial statements submitted to the Auditor | 1x 2017/18 Annual financial statements submitted to the Auditor | No target | No target | No target | Municipality | R900 000.00 | Acknowledgment letter | Submission of Annual Financial Statements. | Number annual financial statements submitted to the Auditor General |
| Budget and reporting | | | | | | | | | | | | | |

| Municipal Financial Viability and Management | | | | | | | | | |
|---|----------------------------------|---|----------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Key Performance Area (KPA) 4: | | | | | | | | | |
| Outcome 9: | | | | | | | | | |
| Outputs 1 & 7: | | | | | | | | | |
| Strategic Objective | | | | | | | | | |
| 84. | Submission of Section 71 reports | Number of Section 71 reports submitted within 10 working days after month-end to treasury submitted | 12x Section 71 reports submitted | 3x Section 71 reports submitted | 3x Section 71 reports submitted | 3x Section 71 reports submitted | 3x Section 71 reports submitted | 3x Section 71 reports submitted | 3x Section 71 reports submitted |
| | Submission of Section 71 reports | Number of Section 71 reports submitted within 10 working days after month-end to treasury submitted | 12x Section 71 reports submitted | 3x Section 71 reports submitted | 3x Section 71 reports submitted | 3x Section 71 reports submitted | 3x Section 71 reports submitted | 3x Section 71 reports submitted | 3x Section 71 reports submitted |
| 85. | Submission of year reports | Number of MFMA compliance reports submitted | 4x quarterly reports submitted | 4x quarterly reports | 1x report submitted | 1x report submitted | 1x report submitted | 1x report submitted | 1x report submitted |
| | Submission of year reports | Number of MFMA compliance reports submitted | 4x quarterly reports submitted | 4x quarterly reports | 1x report submitted | 1x report submitted | 1x report submitted | 1x report submitted | 1x report submitted |
| Municipality | | | | | | | | | |
| R0 | | | | | | | | | |
| acknowledgement letter | | | | | | | | | |
| Submission of Section 71 reports | | | | | | | | | |
| Number of Section 71 reports submitted within 10 working days after month-end to treasury submitted | | | | | | | | | |
| Council resolution | | | | | | | | | |
| Submission of in year reports | | | | | | | | | |
| Number of MFMA compliance reports submitted | | | | | | | | | |

| Key Performance Area (KPA) 4: | | Municipal Financial Viability and Management | | | | | | | | | | | | |
|-------------------------------|--|--|--|---------------------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------------------|--------------|----|------------------------|---|--|
| Outcome 9: | | Responsive, Accountable, Effective and Efficient Local Government System | | | | | | | | | | | | |
| Outputs 1 & 7: | | <ul style="list-style-type: none">Implement a differentiated approach to municipal financing, planning and supportAdministrative and financial capability | | | | | | | | | | | | |
| Strategic Objective | | To ensure sound and stable financial management | | | | | | | | | | | | |
| 86. | | Submission of reports on mSCO A implementation plan. | Number of reports on SCO A implementation plan. | 4x reports submitted | 4x quarterly reports | 1x quarterly report | 1x quarterly report | 1x quarterly report | 1x quarterly report | Municipality | R0 | Council resolution | Submission of reports on mSCO A implementation plan.. | Number of reports on SCO A implementation plan. |
| 87.. | | Submission of section 72 report. | Number of section 72(mid-year) report submitted | 1x Section 72 reports submitted | 1x Section 72 reports submitted | No target | No target | No target | 1x Section 72 reports submitted | No target | R0 | acknowledgement letter | Submission of section 72 report. | Number of section 72(mid-year) report submitted |

Budget and reporting

| SUPPLY CHAIN MANAGEMENT | | | | | | | | | | | | | | |
|-------------------------|---------------------------|---|--|--|--|-------------------------------------|---|--|--|-------------------------------------|-------------------------------|--|---|-------------------------|
| Proj ect No. | Priority area (IDP) | Project Name | Key performan ce indicator | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19Annu al Budget R | Means of verificati on/Portf olio of evidence | Achieved/ Not achieved | Reason for variation |
| 8. | Supply Chain Management | Revalu ation of Infrastr ucture Asset | Number of Reports on revaluation compiled | Unbundli ng an Residual Reports | Unbundli ng of Asset | No Target | No Target | Preparatio n of Specificati on, approval and advertisem ent | Appointme nt of Service Provider for Unbundling of Assets and Residual Values | MLM | R800 000.00 | Unbundli ng Report and Residual Report | | |
| 9. | | Asset Reconc iliation | Number of FAR & GL reconciliati on | 12 x FAR and GL reconcilia tion | 12 x FAR and GL reconcilia tion | 3 Monthly Reconciliati on | 3 x Monthly Reconciliatio n | 3 x Monthly Reconciliati on | 3 x Monthly Reconciliati on | MLM | Nil | Asser Reconcili ation | | |
| 0. | | Asset Verifica tion | Number of ASSET Verification | 2 x Asset Verificati on | 2 x Asset Verificati on | No Target set for the quarter | 1 st Asset Verification Report | No Target set for the quarter | 2 nd Asset Verification Report | MLM | Nil | Asset Verificati on Report | | |
| 1. | | Invento ry Count | Number of Inventory Count Report | 4 x Inventory Count Report | 4 x Inventory Count Report | 1 Inventory Count Report | 1 x Inventory Count Report | 1 x Inventory Count Report | 1 x Inventory Count Report | 1 x Inventory Count Report | MLM | Nil | Physical Stock Count Report and Reconcili ation | |

SUPPLY CHAIN MANAGEMENT

| Proj ct No. | Priority area (IDP) | Project Name | Key performan ce Indicator | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget R | Means of verificati on/Portf olio of evidence | Achieved/ Not achieved | Reason for variation |
|-------------------|---------------------------|---|---|--|--|-------------------------------------|--|--|--|------------------------|-------------------------------|---|------------------------------|-------------------------|
| 8. | Supply Chain Management | Revalu ation of Infrastr ucture Asset | Number of Reports on reevaluation complied | Unbundl ing an Residual Reports | Unbundl ing of Asset | No Target | No Target | Preparatio n of Specificati on, approval and advertisem ent | Appointme nt of Service Provider for Unbundling of Assets and Residual Values | MLM | R800 000.00 | Unbundl ing Report and Residual Report | | |
| 9. | | Asset Reconc iliation | Number of FAR & GL reconciliati on | 12 x FAR and GL reconcilia tion | 12 x FAR and GL reconcilia tion | 3 Monthly Reconciliati on | 3 x Monthly Reconciliatio n | 3 x Monthly Reconciliati on | 3 x Monthly Reconciliati on | MLM | Nil | Asser Reconcili ation | | |
| 10. | | Asset Verifica tion | Number of ASSET Verification | 2 x Asset Verificati on | 2 x Asset Verificati on | No Target set for the quarter | 1 st Asset Verification Report | No Target set for the quarter | 2 nd Asset Verification Report | MLM | Nil | Asset Verificati on Report | | |
| 11. | | Invento ry Count | Number of Inventory Count Report | 4 Inventory Count Report | 4 Inventory Count Report | 1 Inventory Count Report | 1 x Inventory Count Report | 1 x Inventory Count Report | 1 x Inventory Count Report | MLM | Nil | Physical Stock Count Report and Reconcili ation | | |

| Project no. | Project Name | Key performance indicator | Baseline | 2018/19 annual target | Quarter 1 target | Quarter 2 target | Quarter 3 target | Quarter 4 Target | Location of project | 2018/19 Annual Budget | Means of verification/Portfolio of evidence | Achieved/Not achieved | Reason for variation |
|-------------|------------------------|----------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|---------------------|-----------------------|---|-----------------------|----------------------|
| 2. | Procurement Plan | Approved Procurement Plan | Approved Procurement Plan | Approved Procurement Plan | 1 x Approved Procurement Plan | No Target set for the quarter | No Target set for the quarter | No Target set for the quarter | MLM | Nil | Approved Procurement Plan | | |
| 3. | SCM Performance Plan | Number of SCM Performance Report | 4 x SCM Performance Report | 4 x SCM Performance Report | 1 x SCM Performance Report | 1 x SCM Performance Report | 1 x SCM Performance Report | 1 x SCM Performance Report | MLM | Nil | SCM Performance | | |
| 4. | Identification of Risk | Number of risk identification | 100% risks resolved | 100% risks resolved | 100% risks resolved | 100% risks resolved | 100% risks resolved | 100% risks resolved | MLM | Nil | List of risks attended and resolved | | |

EXPENDITURE MANAGEMENT

| Project No | Priority Area (IDP) | Project Name | Key Performance Indicator | Baseline | 2018/19 Annual Target | Quarter 1 Targets | Quarter 2 Targets | Quarter 3 Targets | Quarter 4 Targets | Location of project | 2018/19 Annual Budget R | Means Verification | Of Achieved/ Not achieved | Reason for variation |
|------------|----------------------|---|--|---|---|---|---|---|---|---------------------|-------------------------|--|---------------------------|----------------------|
| | Financial Management | Salary reconciliations | Number of Salary reports reconciled to General Ledger | 12 Salary reconciliations performed | 12 Salary reports reconciled to General Ledger | 3X salary Reconciliation performed | 3X salary Reconciliation performed | 3X salary Reconciliation performed | 3X salary Reconciliation performed | MLM | NIL | System Salary Reports, Payment schedules, HR Memos, S&T claims, GL Reconciliations .EMP501 Forms | | |
| | | VAT Reconciliations | Number of VAT Reconciliation submitted to SARS | 6x VAT 201 Reconciliations submitted to SARS | 6x VAT 201 Reconciliations submitted to SARS | 1x VAT 201 Reconciliations submitted to SARS | 2x VAT 201 Reconciliations submitted to SARS | 1x VAT 201 Reconciliations submitted to SARS | 1x VAT 201 Reconciliations submitted to SARS | MLM | NIL | Output VAT reports, Input VAT invoices, VAT 201 Forms, Reconciliations | | |
| | | Expenditure on staff benefits (MFMA section 66) | Number of Expenditure on staff benefits reports reconciled to General Ledger | 12 Reports on Expenditure on staff benefits reports reconciled to completed | 12 Expenditure on staff benefits reports reconciled to General Ledger | 3X Expenditure on staff benefits reports reconciled to the General Ledger | 3X Expenditure on staff benefits reports reconciled to the General Ledger | 3X Expenditure on staff benefits reports reconciled to the General Ledger | 3X Expenditure on staff benefits reports reconciled to the General Ledger | MLM | NIL | Salary reports, Reconciliations | | |
| | | Petty Cash reconciliations and registers | Number of Petty Cash reconciliation registers and registers | 12 Petty Cash reconciliation registers completed | 12 Petty Cash reconciliation registers and registers completed | 3x Petty Cash Reconciliations completed | 3x Petty Cash Reconciliations completed | 3x Petty Cash Reconciliations completed | 3x Petty Cash Reconciliations completed | MLM | NIL | Petty cash vouchers, Cash slips, Replenishment reports | | |
| | Financial Management | Retention register | Number of Updated Retention registers | 1x updated Retention register | 1x Updated Retention register | 1x Updated Retention register | 1x Updated Retention register | 1x Updated Retention register | 1x Updated Retention register | MLM | NIL | Projects certificates, Supplier invoices, Reconciliations | | |

EXPENDITURE MANAGEMENT

| Project No | Priority Area (IDP) | Project Name | Key Performance Indicator | Baseline | 2018/19 Annual Target | Quarter 1 Targets | Quarter 2 Targets | Quarter 3 Targets | Quarter 4 Targets | Location of project | 2018/19 Annual Budget R | Means Verification | Of Achieved/ Not achieved | Reason for variation |
|------------|---------------------|---|---|---|--|--|--|--|--|---------------------|-------------------------|--|---------------------------|----------------------|
| 1. | | Fruitless and wasteful expenditure register | Number of Updated Fruitless and Wasteful Expenditure register | 1x updated Fruitless and Wasteful Expenditure register | 1x Updated Fruitless and Wasteful Expenditure register | 1x Updated Fruitless and Wasteful Expenditure register | 1x Updated Fruitless and Wasteful Expenditure register | 1x Updated Fruitless and Wasteful Expenditure register | 1x Updated Fruitless and Wasteful Expenditure register | MLM | NIL | Supplier invoices | | |
| 1. | | Creditor's reconciliation | Number of creditors' reports reconciling to the Creditor's ageing analysis | 12 Creditors reports reconciling to the Creditor's ageing analysis | 12 Creditors reports reconciling to the Creditor's ageing analysis | 3 X Creditors reconciliation | 3 X Creditors reconciliation | 3 X Creditors reconciliation | 3 X Creditors reconciliation | MLM | NIL | Creditors Invoices, Creditors Ageing analysis, creditors reconciliations | | |
| 2. | AG action plan | Audit action plan | Percentage of audit queries addressed | New indicator | 100% of Auditor General queries addressed | No target set for the quarter | Compilation of the audit action plan | 50% of Auditor General queries addressed | 100% of Auditor General queries addressed | MLM | Opex | Audit action plan | | |
| 3. | Risk Management | Risk register | Percentage of risks resolved within timeframe as specified in the risk register | % of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | 100% of risks resolved within the timeframe as specified in the register | MLM | Opex | Strategic risk register | | |

M.D.S.
MOSENA ML
MUNICIPAL MANAGER

11 June 2018
DATE